

**MINUTES OF MEETING OF HAPPISBURGH PARISH COUNCIL  
HELD AT THE WENN EVANS CENTRE ON 10<sup>th</sup> January 2011 at 7.30pm**

**Present:**

**Cllr Glenn Berry, Cllr Jane Archer, Cllr Peter Gore, Cllr Kim Holt,  
Cllr Thomas Love, Cllr Roger Mason, Cllr Dave Mole,  
Cllr Carol Palfrey, Cllr Kirsty Ritchie & Cllr George Siely  
County Cllr Paul Morse**

**Sally Gill (Clerk)**

**4 members of the public**

**1. Apologies for Absence.**

Apologies for absence were received from Cllr Clive Stockton, District Cllr Lee Walker and PCSO Dack.

**2. Declaration of Interest on Agenda Items.**

Jane Archer & Thomas Love declared an interest on Item 3 the Pathfinder Project.

**3. Pathfinder Project**

Rob Young from NNDC advised that following the public consultation regarding the new car park it will be run by the community. The Parish Council had previously agreed in principal to take on running the car park subject to a sound business case. When all the costings for the business case are prepared, hopefully within a month, an extra Parish Council meeting will be called to discuss the business case and make decisions to progress the project. George asked to look at a portacabin unit that is proposed for the toilets.

**4. Public Participation**

No members of the public wished to speak

**5. Minutes of the Happisburgh Parish Council Meeting held on 8<sup>th</sup> November 2010**

The minutes of the meeting of Happisburgh Parish Council held on 8<sup>th</sup> November 2010, having been circulated, were taken as read, **AGREED** and **APPROVED**. The minutes were signed by the Chairman.

**Matters Arising for information not included on agenda**

Amanda Sands is awaiting a link governor, however it was **AGREED** to wait until after the May elections to nominate a representative.

**6. Report from District & County Councillors**

County Cllr Paul Morse gave a short report as follows:

It was noted that the works on the corner of Grubb Street had started and would be ongoing.

Paul asked if he could be advised on the location of potholes. He will be going round to identify urgency of repairs and advise NCC Highways on priority areas. NCC has recently held a public consultation exercise known as The Big Conversation, on proposed cutbacks to services following budget cuts. Decisions on service cutbacks will be made in the next four to five weeks.

## 7. Police

### 7.1 Crime Report

PCSO Dack provided a report for the meeting, advising on the following crimes: 3 crimes have been reported since the November meeting, all occurred on 21<sup>st</sup> November:

Criminal damage to a parked vehicle at Littlewood Bungalows, criminal damage to a car parked at Coronation Close and Criminal damage to a property at Coronation Close. All 3 were investigated but did not result in an arrest and it is not known if the crimes are linked.

Roger Mason advised that there are crime issues on Coronation Close, Glenn will contact PCSO Dack regarding this matter.

### 7.2 Other Police Matters

Glenn recently met the new Superintendant whilst he was on a visit to Happisburgh. He advised Glenn that they would be re-modelling how they work to improve response.

## 8. Financial Matters.

8.1 Current bank balances were noted.

8.2 The following cheques were **AGREED** and signed:

Sally Gill - Clerks pay & exp: Dec & Jan	£210.02
HMRC – Clerks tax Aug/Sept	£40.00
CT Baker – wood for pavilion	£154.25

8.3 s137 Donations for 2011/12

The following requests were considered and donations **AGREED**:

1. Norfolk Accident Rescue Service – no donation to be made.
2. Victim Support – no donation to be made.
3. North Walsham & Dilham Canal Trust – no donation to be made.
4. North Walsham Area Community Transport – donation of £100
5. C.A.B. – donation of £100
6. Friends of Happisburgh Lighthouse – donation of £100 towards publicity.
7. Happisburgh Heritage Group – donation of £100 towards insurance and membership of Council for British Archaeology.
8. Parish Newsletter – donation of £100
9. Wennis Evans Centre – donation of £100

The Clerk will write to advise the outcome of donation requests with donations being made after the Parish Council meeting in May.

8.4 There were no other financial matters.

## 9. Pavilion & Playingfield

Mike advised that the cricket club are still in the process of obtaining a storage container and looking into an all weather pitch, with some funds already raised. A supply of wood has been ordered for the Pavilion which should see all the inside work completed. A Playingfield Trust meeting will be held within the next month.

## 10. Planning

### 10.1 Planning Applications

PF/10/1356 Erection of detached prefabricated workshop building at DLH Autorecyclers, Grubb Street. No objection.

PF/10/1414 Variation of condition 2 of planning ref 10/0180 to extend time period for painting of building at DLH Autorecyclers, Grubb Street. No objection.

PF/10/1458 Erection of front conservatory at 3 Bush Drive for Mr D Pearce. No objection.

**10.2 Planning Decisions**

PF/10/1154 Permission granted for erection of single storey front and rear extensions and infill extension at 17 Doggetts Lane.

**10.3 Other Planning Matters**

LDF – Broads Authority proposed Development Policies consultation. Glenn has the document if anyone wishes to read and comment. Comments can be submitted up to 28<sup>th</sup> January 2011.

**11. Allotments**

George Siely has taken over responsibility for the allotments. George has carried out a site visit and identified some allotments that have not been worked, rubbish that has been dumped, some plots that need marking out and paths which need to be put back in. Pictures of the state of the allotments were circulated. Thomas has offered to install a water tank which needs to be discussed with tenants. George will arrange a meeting with Glenn, himself and the tenants to discuss the above items and also to discuss a review of rents. It will also be suggested erecting a barrier to block access to non allotment holders. Thomas has offered the use of a trailer to help with rubbish clearance.

George will give an update at the next Parish Council meeting.

**12. Correspondence and Circulars**

**12.1 To receive correspondence and agree action:**

1. NCC – Street Scene and Public Rights of Way document has been received from Norfolk County Council asking for an expression of interest to take on various aspects of street and rights of way maintenance work. The Clerk will write to NCC for further clarification and information on available funding and where it will come from for Parish Councils who wish to pursue any of this work. Paul Morse advised that small Parishes may be able to link into larger Town Councils to get better deals.
2. NNDC – Receipt was noted of Responsible Dog Ownership Campaign – anyone holding an event where this can be promoted to contact NNDC.
3. Norfolk RCC – Receipt of a letter was noted regarding the Lottery Fund – The Jubilee Peoples Millions – which are awards to voluntary or community organisations.
4. Police – Receipt of an email was noted advising a Budget Consultation event at Wymondham HQ on 20<sup>th</sup> January 2011.
5. NNDC – Receipt was noted of Pathfinder newsletter issue 8..
6. Norfolk RCC – receipt was noted of Signpost newsletter.

**12.2 To note correspondence received since 3<sup>rd</sup> January 2011.**

1. NALC – Receipt was noted of Norfolk Link December Issue and Clerks & Councils Newsletter January Issue.

**13. Date of next meeting – **Monday 7<sup>th</sup> March 2011 Parish Meeting at 7.30pm followed by Parish Council Meeting.****

There being no further business the meeting closed at 8.55pm.