

# HAPPISBURGH PARISH COUNCIL

Dear Sir/Madam

1<sup>st</sup> March 2010

There will be a **PARISH MEETING** on **MONDAY 8<sup>th</sup> MARCH 2010** to be held in the Wenn Evans Centre, Happisburgh at 7.30pm to 8.00pm. Members of the Public are welcome. Parish Councillors will be available to answer any questions and note any issues raised by Members of the Public.

Following the Parish Meeting you are hereby summoned to attend the **MEETING OF HAPPISBURGH PARISH COUNCIL** on **Monday 8<sup>th</sup> March** at **8.00pm** for the purpose of transacting the following business.

Yours faithfully

**Sally Gill**  
**Parish Clerk**

**PLEASE SIGN ATTENDANCE BOOK ON ARRIVAL**

## **AGENDA**

- 1. To consider apologies for absence**
- 2. To receive declarations of interest in items on the agenda**
- 3. To agree the minutes of the meeting of Happisburgh Parish Council held on 25 January 2010** and matters arising (for information only) not included on the agenda
- 4. Reports from District and County Councillors**
- 5. Public Participation** – To consider a motion to suspend the meeting to allow members of the public opportunity to inform the meeting. The time is limited to 10 minutes (maximum of 3 minutes per person)
- 6. Police**
  - 6.1 To receive Police crime report
  - 6.2 Other Police business
- 7. Financial Matters**
  - 7.1 To note account balances as listed on attached report
  - 7.2 To agree 2 further precept donations for 2010
  - 7.3 To agree Insurance Proposal for 2010/11
  - 7.4 To consider dog bin at Lighthouse Lane
  - 7.5 To agree payment and sign cheques for:

Clerks Pay February & March	-	£233.22
HMRC Tax on Clerks pay	-	£41.56
Wenn Evans Committee	-	£75.00
  - 7.6 Clerks contract
  - 7.7 Any other financial matters and agree action

**8. Sea Defence/ North Norfolk Pathfinder** – To receive update and agree any action

**9. Planning Matters**

- 9.1 To consider planning applications and agree action
- 9.2 To consider response to Wind Turbines at Brumstead – letter from Stalham Town Council previously emailed
- 9.3 To receive planning decisions
- 9.4 Review appointing a planning committee
- 9.5 Any other planning matters and agree action

**10. Allotments**

- 10.1 To receive an update on allotments, tenants, payment of annual rent and agree any action.
- 10.2 To arrange review of Allotment Risk Assessment
- 10.3 Allotment event on 8<sup>th</sup> July at NNDC – to agree representation

**11. Correspondence and Circulars for information and action**

11.1 To receive, agree action or comment upon correspondence:

- 1. School Common Road – sign at coast road end – to discuss
- 2. To note letter from Mr Lilley & Miss Bunkell re dog fouling
- 3. To note receipt of Parish Council toolkit on Employment Law, Standards and Conduct etc for Councillors/Clerks
- 4. To note receipt of email Proposed Norfolk Infrastructure Fund - email circulated 6<sup>th</sup> February
- 5. To note receipt of email regarding trees at Whimpwell Street junction
- 6. To note receipt of update on Local Government Review – email circulated
- 7. To note receipt of letter from NNDC re Environment Awards for 2010
- 8. To note receipt of letter from Norfolk RCC informing of The Good Neighbour Project
- 9. To note receipt of information/training from NALC

11.2 To note correspondence received since 1<sup>st</sup> March 2010

**12. Date of next meeting - Monday 17<sup>th</sup> May2010 at 7.30pm.**